

# **OTLEY SAILING CLUB**

## **Rules**

### **1. ACCESS TO THE CLUB**

- 1.1 The only access to the club premises is through the former Cattle Market and along the defined River Bank access road. Access is available throughout the year with the exception of the Otley Show Day.
- 1.2 There is a speed limit of 10mph on the road leading along the river to the club and this must be adhered to for safety reasons.
- 1.3 The combination number for the clubhouse is changed each year, and is included on the current club membership card.
- 1.4 Locks must never be left showing the combination number.
- 1.5 The security gates at the former Cattle Market must be left closed and locked.
- 1.6 The parking of any vehicle or craft on the access road to Weston Water is strictly prohibited. Cars may only be parked in areas designated for such parking so as not to cause obstruction to other cars or to the approaches to the Club premises.

### **2. MEMBERS**

- 2.1 All Members must carry their membership cards when on club premises or on the approach road.
- 2.2 Personal buoyancy must be worn by all Members and visitors at all times when afloat, on Pontoons or close to the waters edge.
- 2.3 No Member shall remove Club Property from the Club premises without the approval of a senior committee member who will record the name of the Member involved and the item/s taken, and inform the Executive Committee of the removal.
- 2.4 All Members' boat accessories and personal kit shall be kept either in a Members dinghy space or such other place as the Membership Secretary may authorise.

- 2.5 It is the responsibility of the last person leaving the club premises to ensure that all lights, immersion and room heaters are turned off, that the Clubhouse doors and Dinghy Pen gates are securely locked and that no livestock are left in the compound.
- 2.6 No dogs may be brought into the Club premises or lands except guide/assistance dogs and those associated with approved activities within the land and water areas held by the Club, and must be kept under control at all times.
- 2.7 Fishing by Members is prohibited.

### **3. GUESTS**

- 3.1 Members may bring non-members to the club as guests.
- 3.2 Guests must be met outside the Cattle Market gate and accompanied to and from the Club premises.
- 3.3 The name of each guest shall be entered in the Visitors Book and the entry signed by the Member introducing them.
- 3.4 A guest may only remain on Club premises, after the Member introducing them has left, if another Member accepts responsibility and makes a fresh entry in the Visitor's Book.
- 3.5 No guest may visit or sail at the Club on more than three days in any calendar year without the permission of the Executive Committee.

### **4. CRAFT**

- 4.1 Members shall be entitled to keep one craft in the dinghy pen. It must be stored in the space allocated to the member by the membership secretary.
- 4.2 Craft incorrectly parked may be removed by order of the Membership Secretary at the owner's risk.
- 4.3 Craft must be secured to the ground.

- 4.4 Members may also reserve additional space(s) for a fee at the discretion of the Membership Secretary depending on the dinghy space available.
- 4.5 Masts may be stored low down on the perimeter fence where specified by the Committee.
- 4.6 When a craft is launched it must be towed away from the launching ramp to one of the jetties to be rigged. The slipway must be left clear at all times other than when launching or retrieving.
- 4.7 No dinghy, kayak, or other small craft, shall be sailed, paddled, or kept on club premises without a policy of insurance against Third Party Risk with a minimum cover of £3 million. Members must sign the Buoyancy Book (for dinghies) and the Kayak insurance book (for small craft) annually to confirm that they have insurance.
- 4.8 No dinghy shall be sailed without a current Club Buoyancy or inspection, evidence of which will be the entry in the Buoyancy Test Book with counter signature of a committee member.
- 4.9 The Executive Committee shall have the power to request the removal from the club premises of any craft which is considered not fit for purpose and if not removed within 21 days after written notice requesting such removal has been served upon the owner, the Executive Committee shall have the power to move the craft and any expense thereby incurred shall be the responsibility of the owner.
- 4.10 The maximum length of craft permitted to be sailed at the Club is 4.88m (16 feet), fitted with a rising centre or dagger board unless previously authorized by the Committee.
- 4.11 The Club Picos and Toppers and Hartleys are available for hire. Hirers must pay the hire fee and have the craft signed out by the Duty Officer or a Committee Member before use. They must ensure that the craft and equipment are returned to their correct storage areas and any faults and/or damage reported or recorded in the hire log. Access dinghies can be hired those members who are eligible to use such craft.

- 4.12 All road trailers must be stored within the Members' allocated space under the dinghy or in the area allocated by the membership secretary. No dinghy spaces will be allocated for trailers only.
- 4.13 Kayaks, paddleboards and windsurfers must be stored within the members' allocated space or in the kayak storage areas.

## **5 POWERBOATS**

- 5.1 Powerboats are to be operated by qualified drivers to a minimum Powerboat Level 2 and in accordance with the club's Safety Manual and Procedures Policy.

## **6 GENERAL**

- 6.1 It is the Members' responsibility to maintain their allocated dinghy space in a clean and tidy condition and to cut grass as and when required. The Committee reserves the right to ask a Member to tidy up their dinghy space.
- 6.2 It is the responsibility of all Members to ensure that the Club House and grounds are left in a clean and tidy condition as they would wish to find them.
- 6.3 Duty and Race Offices may be appointed from the whole membership of the Club to undertake duties as per the sailing calendar. In the event that an appointed Member is not able to undertake their duty, it is their responsibility to find an alternate person. Members are expected undertake at least five volunteering duties of some nature a year.
- 6.4 Following completion of training, Members are expected to provide their own buoyancy equipment. Following a period of one year after joining the Club, members are expected to obtain their own craft.
- 6.5 Swimming in the lake is prohibited unless as part of an organized event (e.g. triathlon training) or in accordance with the Club's Safety Policy and Procedures Document.
- 6.6 Any Member of the Club may attend the Committee meetings to raise a suggestion or complaint provided the Secretary has been notified at least seven days in advance. Any member may of

course raise such matters with any Committee member informally at any time.

## **7 YOUTH CLUB RULE**

These rules are formulated to govern all attendees at the Otley Sailing Club On-Board Youth Club. They are additional to all rules of Otley Sailing Club and should be interpreted as such; any conflict between these rules and those of the club should be viewed as the Otley Sailing Club Rules having priority.

- 7.1 The Youth Club is for junior sailors under the age of 16.
- 7.2 All attendees should be "Competent and confident in the water." That is they must be able to swim unaided from the end of the L shaped pontoon at the Club to the shore, wearing a buoyancy aid or lifejacket, and do so willingly.
- 7.3 All attendees must take care to listen to, and follow instruction by the Senior Instructor on site and or that of his or her nominated deputies.
- 7.4 The Youth Club day fee entitles the attendee to attend Otley Sailing Club Youth Club between the hours of 09:30am and Midday on specified Youth Club days. Payment of Youth Club day fee does not entitle the attendee or their family to access to the Club at any other time. Nor does it entitle the attendee to any other Club activities or use of any Club equipment. Note: The access gate will generally be open between 9am and 9.30 and 12.30 and 1.00pm on session dates.
- 7.5 Parents are expected to attend the Club in order to take responsibility for their child and assist with the practicalities of running the Club. If a child attends without the parent being present it is up to the parent to arrange for a responsible adult to take responsibility in their stead.
- 7.6 After the close of the Club around midday each session, the attendee and their family must vacate the Club unless they are full members of OSC.
- 7.7 Attendees not following safety advice or direction as laid down by instructors or Club officials may be asked to leave and any fees paid will be forfeit.

- 7.8 Attendees are expected to rig and de-rig the craft they intend to sail during the session, or assist in this.
- 7.9 Attendees who have access to their own or their family's craft, if suitable, should use those craft and leave the Club boats to those without such access. They must use their own craft if moving up to a higher group.
- 7.10 Deviation from any of the rules above is at the discretion of the Senior Instructor in charge on the day of the session.
- 7.11 Attendance at the Club signifies acceptance of these rules.

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