

HOIST OPERATION RISK ASSESSMENT

DATES UNDERTAKEN & INSTRUCTORS/ VOLUNTEERS INVOLVED

Date: 23/3/15

Supervision: M. Seargent

HAZARDS/Possible outcomes

HAZARD	Person at Risk	Severity	Control	Likelihood	RISK
Slipway	Trainee/Instructor/Volunteer	Med/High	Briefing	Low	
Trips & Falls	Trainee/Instructor/Volunteer	Med/High	Briefing	Low	
Person falling in	Trainee/Instructor/Volunteer	High	Training	Medium	
Swamping of boat	Trainee/Instructor/Volunteer	Low	Training/Correct load	Low	
Rope Burns	Trainee/Instructor/Volunteer	Low	Briefing	Low	
Fall/transferring	Trainee/Instructor/Volunteer	High	Training/Inspection	Medium	

Essential Controls:

- Hoist to be serviced and certificated as required (min every 6 months)
- All instructors/ volunteers to have read Otley Sailing Club safety Policy and Procedures Manual (incorporating: The Training Safety Procedures 2015. **Note** P7 Risk Assessment and Safety Management.
- All Instructors to hold current First Aid qualification
- Instructors and Volunteers to have a working knowledge of hoist
- Trainees own slings to be used
- Trainees helpers/carers to carry out slinging with help from volunteers/ trainees as standard
- Check weight limitations
- Check/ clear all access routes
- Consider alternative measures rather than hoisting if acceptable to trainee
- Keep trainee involved/informed at all times
- Take as much time as required in transfer/ stage the move
- Use knee protection if required